

## St. Matthew Catholic Church

### **Solicitation Policy**

Being sensitive to the many ways St. Matthew parishioners are asked to give of their resources, and recognizing the preference for a sacred atmosphere before and after Mass, the solicitation policy has been updated. The intent is to closely align the requests for donations with our mission by prioritizing and streamlining how and when our parishioners are solicited.

- Beginning in August, 2018, organized groups that want to solicit parishioners before or after weekend Masses will need to first obtain approval.
- This includes requests for communication content in our bulletins, website or announcements at Mass.
- The application process will use a standard request form.
- This application will include the purpose, other sources of income for the organization making the request, and how the Parish benefits from the solicitation initiative.
- There will be 'black out' periods when the Diocesan Support Appeal (DSA) and Priests' Retirement campaigns need to be a focus and priority for the Parish.
- There will be limited periods of time for solicitation initiatives.
- One solicitation per group per year will be the norm. If an organization wishes to conduct additional solicitation activities in the following year, reapplying will be necessary. Deadlines may be established in order for the Parish to include the solicitation activity in its annual planning calendar.
- Application for tithing donation may be made in lieu of solicitation if purpose aligns with St. Matthew mission.